



WOODBIDGE
COLLEGE

Careers Information Policy

September 2024
Next Review September 2025

Introduction

Our aim at Woodbridge College is to work with our students to achieve meaningful and sustainable opportunities for them in adulthood, recognising their individual needs and aspirations.

Students are taught the skills and attitudes needed to enable them to prepare for adulthood. This includes support to be able to find paid employment if appropriate, live independently or as independently as they can, stay healthy and participate in the community, such as through voluntary work.

We want to inspire successful futures for all our students. There will always be a wide variety of outcomes reflecting the different needs and abilities of our students.

Students access a curriculum that gives them every opportunity to have control and choice in their adult lives.

Careers Education, Information, Advice and Guidance

External and impartial advice is provided by Connexions Career Service Bolton. They deliver a bespoke Careers Advice and Guidance Programme which is primarily a component of the Employability Pathway but is also delivered to all students for whom this is an appropriate activity. All students access careers education as part of the college offer.

We share the presumption that many of our students will be capable of sustaining paid employment with the right preparation and support.

We want all our students to be valued members of their community.

Gatsby Benchmarks

Woodbridge College adheres to the Gatsby Benchmarks of good career guidance as these are key in:

- Raising young peoples' aspirations and promoting access to career pathways
- Enabling young people to develop the skills and attitudes they need, including adaptability and resilience

Work Placements

The job coach provides students with an individual programme which includes supported work placements (college staff or workplace mentor) both on and off site. This is discussed as part of enrolment and induction onto the Pathway to Employability. The job coach also identifies opportunities for students on

other pathways, where appropriate. Internal placements are available to all students, such as running the Tuck Shop, Pit Stop or Brunch Bar. The provision of work experience ensures that all students have the opportunity to explore what work is like, what it takes to be successful in the workplace and what it is like to learn in this type of environment. Students are encouraged to reflect on their work placement and also receive feedback from the placement provider.

Work experience and volunteering opportunities are a central component of the Futures Programme, working towards securing sustainable outcomes for students.

Careers Education

We work with students to identify interests and strengths and use these as a basis for planning. As well as work placements, internal or external, our students participate in enterprise activities, usually related to their own interests and skills.

Community involvement and events

Woodbridge College Students are highly involved in charity and community events to develop a range of skills, knowledge and experience which is transferable to the world of work, such as teamwork. These include Red Nose Day, Children in Need as well as hosting a variety of community college events.

Employer Engagement

Woodbridge College has worked hard over a period of years to secure placements with local employers and businesses. Some of these placements offer training opportunities whilst others may lead to potential paid employment or volunteering opportunities.

Destination Data

Success data and destination data regarding outcomes for our students will be published annually on our website.

GATSBY BENCHMARKS AT WOODBRIDGE COLLEGE

1. A stable careers programme	Embedded programme of education and guidance: Policies Website Curriculum Mapping Work Placements Timetable Employer Feedback
2. Learning from career and labour market information	Advice and guidance: Programme delivered by Connexions Work related learning/Employability guided learning sessions Transition IAG Enterprise Annual Reviews
3. Addressing the needs of each pupil	Work placements Individualised Learning Programmes Curriculum Equality/Diversity Policies
4. Linking curriculum learning to Careers	Individual Study Programmes Work related learning/Employability guided learning sessions
5. Encounters with employers and employees	Visitors Work based training sessions e.g. systematic instruction, organising mail outs On site learning opportunities External work placements
6. Experiences of workplaces	Work placements
7. Encounters with Further and Higher Education	IAG
8. Personal Guidance	Annual Reviews IAG

