



WOODBRIIDGE  
COLLEGE

# **Behaviour Policy**

**This policy should be read in conjunction with the Adults At Risk  
Safeguarding Policy**

**Reviewed Sept 2024  
To be Reviewed Sept 2025**

## **Introduction**

Woodbridge College aims to support learners to manage their own behaviour well. Behaviour is a form of communication and all staff, learners and parents have a duty to understand behaviour and to support learners to develop good ways to communicate. Furthermore, as adults, learners need to be good citizens and also understand that a fundamental British Value is to follow the rule of law.

The principles of this behaviour policy are embedded within Woodbridge College Safeguarding policy.

## **College Expectations**

The college aims to provide a safe environment in which the learning, physical, social and care needs of all learners are met in a supportive environment.

The college aims to promote a culture of mutual respect and unconditional positive regard, modelled by staff and taught via the curriculum and opportunities for social interaction and sharing. The encouragement and reinforcement of good behaviour is a collective responsibility.

## **Positive Behaviour Management**

There is a positive approach to behaviour management and all staff

- Consider body language
- Intervene early
- Communicate in the most appropriate way for a particular student
- Take a calm stance where a situation may escalate

Learners who present with behaviours that challenge have Individual Behaviour Plans and strategies in place.

## **What constitutes challenging behaviour?**

Behaviour is challenging if:

- It presents a threat to the well-being of the learner
- It interferes with the learning of new skills or restricts access to opportunities
- It would be considered to be socially unacceptable, offensive, destructive or disruptive

## **Staff Training**

All Trust Staff have the TEAM TEACH 6 hour Foundation Course Training.

## **Monitoring**

- Records are kept of any incidents

- Parents and Carers are informed of any incidents or concerns

|                                                                    |  |      |
|--------------------------------------------------------------------|--|------|
| Woodbridge College Behaviour Policy has been read and accepted by: |  | Date |
| Chair of Governors                                                 |  |      |
| Chair of Trustees                                                  |  |      |
| Executive Head Teacher                                             |  |      |



### **Record of Behaviour Incident**

|                                         |                                        |                      |
|-----------------------------------------|----------------------------------------|----------------------|
| <b>Student:</b>                         |                                        |                      |
| <b>Staff completing:</b>                |                                        |                      |
| <b>Date:</b>                            | <b>Time:</b>                           |                      |
| <b>Factual description of incident:</b> |                                        |                      |
|                                         |                                        |                      |
| <b>Triggers:</b>                        |                                        |                      |
|                                         |                                        |                      |
| <b>Contributing factors:</b>            |                                        |                      |
|                                         |                                        |                      |
| <b>Accident form completed</b>          | <b>Yes (see attached)</b><br><b>No</b> | <b>Student/Staff</b> |
| <b>Follow up Actions:</b>               |                                        |                      |
|                                         |                                        |                      |

**Seen by Marie Cullen**  
**Signature:**  
**Date:**

|                                                             |                            |                     |
|-------------------------------------------------------------|----------------------------|---------------------|
| <b>Behaviour Plan</b>                                       |                            |                     |
|                                                             |                            |                     |
| <b>Academic Year:</b>                                       |                            | <b>Plan Number:</b> |
| <b>Date:</b>                                                | <b>Review Date: Annual</b> |                     |
| <b>Contributors to the Plan:</b><br>SLT: Marie<br>Teachers: |                            |                     |
| <b>Objectives of the Plan:</b>                              |                            |                     |
| <b>Likes:</b>                                               | <b>Dislikes:</b>           |                     |
| <b>Contributing Factors:</b>                                | <b>Triggers:</b>           |                     |
| <b>Any other relevant information:</b>                      |                            |                     |

| De-Escalation Strategies |           |          |
|--------------------------|-----------|----------|
| Name:                    |           |          |
| Level                    | Behaviour | Response |
| 0                        |           |          |
| 1                        |           |          |
| 2                        |           |          |
| 3                        |           |          |
| Recovery                 |           |          |

Date:

Signed: